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DEPARTMENT OF HUMAN SERVICES OFFICE OF PUBLIC GUARDIAN

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Meeting of the BOARD OF PUBLIC GUARDIAN SERVICES

Department of Human Services Building

120 North 200 West

Room 326-328

Salt Lake City, Utah 84103

December 1, 2006

12:00 p.m. – 2:00 p.m.

AGENDA

- I. Call to Order.....Anne Smith
- II. Welcome and Introductions.....Anne Smith
- III. Review and Approval of Minutes, October 6, 2006.....Anne Smith
- IV. Due Process Presentation.....Mary Jane Ciccarello, invited by Richard Bojanowski
- V. Director’s Report.....Lori Bays
- VI. Guardian Angel Project (Fund Raising Program) Update:Lori Bays
 - Plan for next OPG Open House (formerly “Cookies & Conversation with the Office of Public Guardian”)
 - Holiday gift drive/gift distribution
 - Spring/Summer Event Committee
- VII. Volunteer Program Update.....Pattijean Sanchez
- VIII. Update on Rule Process.....Michelle Morris
- IX. Review of Rule & Policy Manual – Section 4.....Anne Smith
- X. BPGS Meeting time.....Lori Bays & Norma Matheson
- XI. Other.....All
- XII. Adjourn.....Anne Smith

Under the Utah Open and Public Meeting Act (Utah Annotated Code 52-2-1 to 10), the Board is required to hold open meetings, but in appropriate circumstances, the Board may close part of an open meeting to discuss statutorily designated topics.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Lori Bays, Director, 120 North 200 West, Room 329, Salt Lake City, UT 84103, 801-538-8255 at least three working days prior to the meeting.